

Organizational meeting

Organizational Meeting of the Town Board of the Town of Sparta was held January 13, 2015 at 6:30 PM.

MEMBERS PRESENT: Supervisor Mark Schuster, Deputy Supervisor Glenn Kreiley, Council Len Davis, Deb Halpenny and Bill Smith.

A motion was made by Deb Halpenny and seconded by Len Davis to accept the appointments as read:

**TOWN OF SPARTA
APPOINTMENTS AND SALARY SCHEDULES
JANUARY 13TH, 2015**

TITLE	APPOINTMENT	ANNUAL SALARY	PAYMENT SCHEDULE	STANDARD HOURS/DAY
Acting Assessor – 6 mo. term	Holley Smalt 9/30/19	\$9,950.00	Monthly	6
Assessment Review Board- 5 yr term (3 member)	Alton Marvin 9/30/18	Volunteer		
	Roy Bailey 9/30/19	Volunteer		
	Andy Blaise 9/30/16	Volunteer		
Attorney for the Town – 2 yr. term	Louis Colella 12/31/16	\$2,500.00	Semi-annual	
Budget Services	St. John & Baldwin	\$500.00	Semi-annual	
Cemetery Caretaker	Robert Whiteman	\$1,300.00	Annual	
Central Data Processing	St. John & Baldwin	\$1,330.00	Monthly	
Comptroller	St. John & Baldwin	\$6,800.00	Semi-annual	
Councilman (4 member) – 4 yr. term	Elected	\$2,000.00/ea.	Monthly	6
Court Clerk	Sheila Duffy	\$3,600.00	Semi-annual	6
Custodian	Sheila Duffy	\$700.00	Semi-annual	
Deputy Highway Superintendent	Ronald Schuster	\$1,000.00	Bi-weekly	
Deputy Registrar of Vital Statistics	Mark J Schuster	Volunteer		
Deputy Supervisor	Glenn Kreiley	\$500.00	Semi-annual	
Deputy Town Clerk	John Duffy	Volunteer		
Engineer for the Town	Fraser Engineering Services		Voucher	
Fair Housing Officer	Mark J. Schuster	Volunteer		
Highway Department Employees	Ronald Schuster	\$18.48/hr	Bi-weekly	8
	Seth Butler	\$16.73/hr	Bi-weekly	8
	Kevin Robinson	\$18.48/hr	Bi-weekly	8
Highway Department – Seasonal	Cody Schuster	\$10.00/hr	Bi-weekly	8
Part Time	Nick Robinson	\$10.00/hr	Bi-weekly	8
Highway Superintendent Elected	Gary Kreiley 12/31/17	\$52,500.00	Bi-weekly	8
Historian	Mary Jo Marks	\$550.00	Annual	
Junk Law Officer		\$2,500.00	Monthly	
Justice Elected	Christopher Scollon 12/31/17	\$2,600.00	Quarterly	6
Livingston Co. Planning Board 3yr	Graham Frazer 12/31/16	Volunteer		
Mileage	Town Officials for Town Business	\$0.575/mi	Voucher	
Office Rent	Town Clerk	\$700.00	Quarterly	
	Historian	\$700.00	Quarterly	
	Planning Board Chairman	\$700.00	Quarterly	
	Supervisor	\$700.00	Quarterly	
Planning Board - 5 year term (5 members)	Michael Weber – Chairman 12/31/17	\$400.00	Annual	
	Mark Caldwell 12/31/18	Volunteer		
	Graham B Frazer 12/31/16	Volunteer		
	Matthew Bourgoine 12/31/15	Volunteer		
	Rebecca Johnson 12/31/16	Volunteer		
Planning Board/ZBA Clerk	Vacant	\$10.00/hr	Voucher	
Recycling Attendant	Zach Johnson; Patrick Murphy (Sat.)	\$10.00/hr	Voucher	
Registrar of Vital Statistics – 4 yr.	Sheila Duffy 12/31/17	\$150.00	Annual	
Supervisor Elected	Mark Schuster 12/31/17	\$7,500.00	Monthly	6
Tax Collector Elected	Sheila Duffy 12/31/17	\$2,500.00	Bi-weekly	6
Town Clerk Elected	Sheila Duffy 12/31/17	\$11,250.00	Bi-weekly	6
Traffic Safety - Co. 3yr	Glenn Kreiley 12/31/15	Volunteer		
Traffic Safety Alt. – Co. 3yr	William Smith 12/31/15	Volunteer		
Website Administrator	Sheila Duffy	\$750.00	Semi-annual	
Youth Bureau Representative - 2yr	Alise Rounsville 8/30/16	Volunteer		
Zoning Board of Appeals - 5 yr (5 member)	Bruce Fronk 12/31/16	Volunteer		
	Richard Fronk 12/31/18	Volunteer		
	Samantha Gibson 12/31/19	Volunteer		
	Ted Scott 12/31/15	Volunteer		
Zoning - CEO & Addressing Official	Shawn Grasby	\$8,160.00	Monthly	

All voted yes. Carried.

Continuing Committees: (Supervisor to be on all committees)

Buildings and Grounds -	William Smith, Debra Halpenny, Glenn Kreiley
Finance Committee -	John L. Davis, Glenn Kreiley, Debra Halpenny
Highway Committee -	Glenn Kreiley, John L. Davis, William Smith
Special Projects -	Debra Halpenny, William Smith, John L. Davis

A motion was made by Deb Halpenny and seconded by Len Davis to accept the Appointments as read. All voted yes. Carried.

A motion was made by Bill Smith and seconded by Glenn Kreiley to use Five Star Bank, Dansville Branch Depository for General, Highway, Town Clerk/Tax Collector, Trust & Agency, and Special Accounts. All voted yes. Carried.

A motion was made by Deb Halpenny and seconded by Len Davis to designate the Livingston County News as the Town's Official Newspaper. All voted yes. Carried.

A motion was made by Deb Halpenny and seconded by Len Davis to designate the second Tuesday each month at 7:00 PM at the Sparta Town Hall as the official meeting time and place. All voted yes. Carried.

Town Court will be held every fourth Monday of each month at 3:00 PM at the Scottsburg Community Center.

Town Clerk Office Hours: Monday and Thursday 5 pm-8 pm
Tuesday 10 am-2 pm
and by appointment
Closed on Sundays and Holidays
Hours subject to change June, July and August

A motion was made by Deb Halpenny and seconded by Glenn Kreiley to authorize the Town Fiscal Officer to pay any bill without a voucher that has a discount prior to the Town Board Audit (example-utility bills). These bills will then be audited at the next regular town board meeting. All voted yes. Carried.

A motion was made by Len Davis and seconded by Deb Halpenny to open the transfer station from 8 AM - 1 PM on Saturdays all year and on Wednesdays from the first Wednesday in May through the first Wednesday in October from 4 PM - 7PM. All voted yes. Carried.

A motion was made by Len Davis and seconded by Deb Halpenny to make the normal workday for the Highway Department 8 hours, 5 days per week. The workday may be 10 hours, 4 days per week from April 15th to October 31st or dates to be designated at the discretion of the Highway Superintendent. All voted yes. Carried.

A motion was made by Glenn Kreiley and seconded by Bill Smith to adjourn the meeting. All voted yes. Carried.

Next regular meeting will be held January 13, 2015 at 7:00 PM.

TOWN CLERK
Sheila Duffy