

January 12, 2016

Regular meeting of the Town Board of the Town of Sparta was held January 12, 2016 at 7:00 PM.

Members present: Supervisor Mark Schuster, Deputy Supervisor Glenn Kreiley, Council Mark Caldwell, Deb Halpenny and Bill Smith.

Minutes of the December 8<sup>th</sup> meeting were read. A motion was made by Deb Halpenny and seconded by Bill Smith to accept the minutes. All voted yes. Carried.

Minutes of the December 9<sup>th</sup> meeting were read. A motion was made by Bill Smith and seconded by Glenn Kreiley to accept the minutes. All voted yes. Carried.

Minutes of the December 29<sup>th</sup> meeting were read. A motion was made by Deb Halpenny and seconded by Bill Smith to accept the minutes. All voted yes. Carried.

Highway Superintendent Kevin Robinson reviewed his report.

Assessor Holley Smalt reviewed her report.

Code Enforcement Officer Shawn Grasby reviewed his report.

Glenn Kreiley was sworn in on January 2<sup>nd</sup>, 2016 by Judge Scollon.

A motion was made by Bill Smith and seconded by Glenn Kreiley to amend the 2016 Budget amount of Registrar of Vital Records from \$100 to \$150. All voted yes. Carried.

A motion was made by Deb Halpenny and seconded by Mark Caldwell to move the following General Fund: From A51010.1, \$1,050.00 into account Nos. A4021.1, \$50.00; A5132.2, \$1,000.00. All voted yes. Carried.

A motion was made by Bill Smith and seconded by Glenn Kreiley to pass the following Shared Services Agreement Between the NYSDOT and Town of Sparta:

THIS AGREEMENT, dated January 12, 2016, is between the People of the State of New York, hereinafter referred to as "State" or "NYSDOT" and the Town of Sparta, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lead materials or equipment and provide a cost savings by maximizing the effective utilization of both parties' resources. The State and the Municipality agree to share services as follows:

1. Description and Cost of Services, Materials or Equipment to be shared: Provide details of the services, materials or equipment to be shared in the attached standard Schedule A. The total amount of the agreement shall not exceed ten thousand dollars (\$10,000.00). If applicable, indicate that the return exchange will be determined at a later date.
2. The Provider's employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to, salary, insurance, benefits and Workers Compensation.
3. If the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.
4. The Municipality agrees to indemnify the State for any and all claims arising out of the Municipality's acts or omissions under this Agreement.
5. The term of this Agreement shall be for one (1) year. The parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either party may revoke this Agreement by providing sixty (60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.

All voted yes. Carried.

A motion was made by Deb Halpenny and seconded by Mark Caldwell to extend the Inter-municipal Agreement between the County and all Towns in Livingston County covering the use of County owned machinery, tools or equipment by other municipalities. All voted yes. Carried.

A motion was made by Mark Caldwell and seconded by Deb Halpenny to appoint Glenn Kreiley for the Traffic Safety and Bill Smith as alternate. All voted yes. Carried.

A motion was made by Glenn Kreiley and seconded by Bill Smith to approve the 2016 NYMIR Insurance Contract as presented. All voted yes. Carried.

A motion was made by Glenn Kreiley and seconded by Bill Smith to eliminate the Highway Petty Cash Account. All voted yes. Carried.

A motion was made by Deb Halpenny and seconded by Mark Caldwell to appoint the NYS Comptroller to do an audit. All voted yes. Carried.

Board members reviewed the Town's Procurement Policy.

General Bills 1-21 were audited and approved for a total amount of \$66,476.97.

Highway Bills 1-8 were audited and approved for a total amount of \$1,666.48.

A motion was made by Mark Caldwell and seconded by Deb Halpenny to move into Executive Session for the purpose of discussing pending litigation. All voted yes. Carried.

A motion was made by Bill Smith and seconded by Glenn Kreiley to move out of Executive Session. All voted yes. Carried. No action was taken.

A motion was made by Deb Halpenny and seconded by Mark Caldwell to authorize Attorney Lou Colella to obtain a Title Search and enforce the Judgement against Virginia Teeter-Gallton. All voted yes. Carried.

A motion was made by Deb Halpenny and seconded by Bill Smith to adjourn the meeting. All voted yes. Carried.

Next regular meeting will be held February 9<sup>th</sup>, 2016 at 7:00 PM.

TOWN CLERK

Sheila Duffy